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| --- | --- | --- | --- | --- | --- | --- |
|  | Mutual Exchange Form | |  |  | | --- | --- | | Reference no: |  | | Date received: |  | |

A logo for housing association

Description automatically generated

|  |  |
| --- | --- |
| Your details | Landlord & current accommodation details |
| |  |  | | --- | --- | | Title |  | | First name |  | | Surname |  | | Date of birth |  | | N.I. no. |  | | Telephone |  | | Mobile |  | | Email |  | | |  |  | | --- | --- | | Your current address plus postcode |  | | Landlord name & address |  | | Size of current accommodation |  | | Type of current accommodation |  | |

Please give your reason for wishing to exchange:

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| --- |
|  |

Please detail everyone who you want to be housed with you:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| First name | Surname | Date of birth | National Insurance No. | Relationship to you | Are they living with you at present? |
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Exchange details

Name & address of person with whom you wish to exchange or what areas you would consider?

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|  |

Name & address of landlord.

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| --- | --- | --- |
| Size of accommodation | Type of accommodation | Monthly rent |
|  |  |  |

Declaration

Any false information supplied by an applicant will, apart from liability to legal proceedings, render this application liable to disqualification. If after a house has been let information given on this form or any other accompanying declaration form is proved false, you will be required to quit forthwith, without any legal process. I declare that the details given above are true, to the best of my knowledge.

|  |  |  |  |
| --- | --- | --- | --- |
| Sign |  | Date |  |

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| --- |
| **NOTE:** you are advised not to make any arrangements with regard to your proposed exchange until you have received written permission to move. |

*The issue of this schedule does not constitute an agreement binding on Tollcross Housing Association.*